



DATA COLLECTION

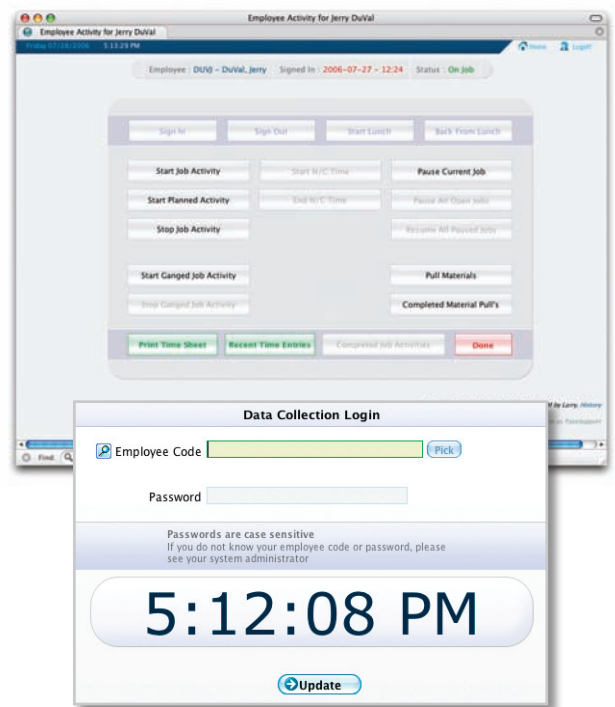
The Data Collection add-on module provides an efficient way to accumulate labor entries, and collect and report payroll and productivity information. This module includes the following features and benefits:

Replaces manual timecard entry with the ePace system as the time clock for payroll management

The data collection system assists with payroll functions by collecting the hours for payroll. This eliminates the need for manual entry of timecards and managing payroll hours, including chargeable and non-chargeable activities as well as overtime calculations.

Integrates with system modules in real time to update job tracking, material usage, costing and to communicate to your customers

The Data Collection module integrates with the Customer eService module to enable your customers to see the production status of each of their jobs in real time. The integration with the Job Costing module generates costs from the time and materials used on a job, including non-planned activities and production counts as the jobs move through production. This module automatically deducts from inventory any materials you use to reduce the quantity available and move the costs from inventory into work in process. You can create job costs based on direct labor or budgeted hourly rates to compare against estimated costs and times, and to assist in monitoring production for problem areas.



The Data Collections Main Menu and Login Screens



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Generates reports for production, payroll, machine efficiency and employee productivity

The history of actual information gathered provides insight into areas where estimating is not as accurate as it could be, or spoilage is higher than expected. Standard reports are available for viewing production accomplishments, payroll-related hours (including overtime), and employee, machine and department efficiency and productivity at various levels of detail. This module also includes daily time sheets, department hours review, and payroll hours reports in detail for auditing and supervisor reviews.

Provides access to status and scheduling information and electronic job tickets online at any time

All daily status, scheduling information, and electronic job tickets are available online.

Empowers employees to review daily timesheets and modify them before posting to the Job Costing module

Each day, employees can review their daily timesheet and either accept, edit or note necessary changes before posting them to the Job Costing module.

*Keypad
Hardware
Add-on*



Keypad Hardware

The Keypad hardware **add-on** enables you to enter detailed information quickly and easily. The Keypad Hardware add-on involves the use of data collection keypads and bar code scanners placed in strategic locations throughout the plant. These durable units are completely dust-proof and are built for the demands of the plant environment. The LCD screen displays information in an organized step-by-step approach. It prompts employee entry in a wizard format to easily gather as much detail as desired. The system instantly verifies each entry, which reduces errors, and non-planned work is captured in real time. Bar code laser scanners are commonly used with the keypad option to provide a quick, accurate and easy way for employees to enter information.

Browser option supports the ability to work on jobs simultaneously, using both Mac and PC workstations

The browser-based data collection system operates on both Mac and PC workstations using Internet Explorer or other industry standard web browsers. This universal system enables shop floor employees to log their time, materials and productivity information against jobs in process in a graphical, easy-to-use interface. Because this option uses a browser, it enables prepress employees to use their existing Mac workstations to enter data, while press and bindery employees can use standard PCs or Linux appliances. Employees can work simultaneously on as many jobs as they desire and can view their daily status, work queue, scheduling information and electronic job tickets online at any time.